

CODE OF CONDUCT FOR EVALUATORS

1. The role of an Ikerbasque Foundation evaluator consists in a fair and equal confidential evaluation of proposed candidates or projects. In order to do so, evaluators will have to adhere to the principles and instructions contained in this Code or any other specific document for subsequent calls or programmes which may be issued. Evaluators will fulfill their role with the utmost professionalism to provide Ikerbasque Foundation with top quality assessments.
2. Evaluators will work in private capacity, and will never do so as a representative of any other organization.
3. By signing the present Code of Conduct, evaluators commit themselves to keeping strict **confidentiality and impartiality** as regards their assessing role.
4. Evaluators commit themselves not to discuss any of the proposals with any other person, including the remaining evaluators, except during the formal discussions taking place at the very heart of the respective committees.
5. Evaluators will not contact the signatories of the proposals, except in the case of meetings taking place between evaluators and proposers, when these meetings are within the bounds of the activity of the respective assessment committees. Recommendations to the committee for any of the proposals will not be communicated to the proposers or any other person by evaluators.
6. In those cases in which proposals have to be sent by post or via e-mail, evaluators will be personally responsible for **keeping the confidentiality of any document**, and will have to destroy or erase any confidential document once the assessment has been carried out. In these cases, evaluators are allowed to obtain additional information (e. g. via Internet, special databases, etc.) to complete their assessment of proposals, provided that the process of obtaining the information respects the aforementioned requirements of confidentiality and impartiality. Evaluators must not show the content of the proposals or any information about proposers to any other person.

Name of the evaluator: _____

Signature: